



## REQUEST FOR SERVICES

19 March 2019

### Luminous

#### **ATTENTION FOOD VENDORS, ARTISTS, COMMUNITY GROUPS, ORGANISATIONS AND BUSINESSES**

Gladstone Regional Council (GRC) is calling on food vendors, local artists, community groups, organisations and businesses to be involved in the upcoming Luminous event.

The annual Luminous event will light up the Tondoon Botanic Gardens with an illuminated, interactive and engaging community event. Through light, art and imagination, the community will explore the magic of Luminous at the Tondoon Botanic Gardens on Saturday 13<sup>th</sup> and Sunday 14<sup>th</sup> July 2019. Now in its second year, Luminous will showcase new interactive and engaging lighting displays, live entertainment, roving performances, workshops, food and music.

#### **FOOD VENDORS**

The GRC invites local food vendors to apply to be a part of Luminous. To be considered, food vendors must serve a minimum of four (4) dishes or food options and be able to supply their own power. Considerations will be made for food vendors who offer environmentally sustainable packaging, reside in the Gladstone Region and have favourable feedback from previous events.

All food vendors must comply with all food safety regulations and be available to trade from 5:30pm – 9pm on both nights. A site fee will be applicable. Applications can be requested from the Community Events team on [communityevents@gladstone.qld.gov.au](mailto:communityevents@gladstone.qld.gov.au) or 4972 2822

**Applications close at 9am Tuesday 23rd April.**

**All applicants will be contacted by Friday 26<sup>th</sup> April.**

Submission of an application does not automatically guarantee a site at Luminous.

## **ARTISTS, COMMUNITY GROUPS, ORGANISATIONS AND BUSINESSES**

Gladstone Regional Council invites local artists, community groups, organisations and businesses to put forward a proposal to activate an area within the Tondoon Botanic Gardens for Luminous. The activation should aim to increase community engagement, whilst adding a practical, informative or decorative, illuminated element to the Luminous event.

The Request for Services from artists, community groups, organisations and businesses is flexible to the submitter's ideas, capabilities and their capacity to deliver. Brand placement is negotiable upon request.

Please reference the requirements of the Request for Services below and outline the vision and scope of your Activation in writing by **9am Tuesday 23<sup>rd</sup> April**.

### **The Expression of Interest requires the candidate to:**

- Develop and deliver an activation for the Luminous event on Saturday 13th and Sunday 14th July (activation must be set up prior to the event)
- Outline in detail the level of community engagement expected from the activation
- Theme the art installation to suit the vision of Luminous – installation is required to be illuminated or lit with external lighting, to enhance the viewer's engagement
- Consider environmentally sustainable practices in both execution and display of activation
- Explain the considerations around safety for the activation
- Preference will be given to the submission that considers relevant links to the region, community and Tondoon Botanic Gardens
- Preference will also be given to the most creative proposal within the budget allocated (or allowing for in kind sponsorship).
- How much is allocated will depend on material costs for the proposal and the space you are proposing to activate
- In-kind sponsorship with brand placement is by negotiation

### **To submit your interest, please outline/provide the following:**

- Proposal of activation with concept brief, graphics, renders or artistic drawings
- Outline of fee, budget or in-kind sponsorship for activation – please detail material costs

Please submit your proposal to [communityevents@gladstone.qld.gov.au](mailto:communityevents@gladstone.qld.gov.au).

**Proposals must be received by 9am Tuesday 23rd April.**

**All applicants will be contacted by Friday 26<sup>th</sup> April.**

Submission of a proposal does not automatically guarantee acceptance for Luminous.

Please contact the Community Events team for any additional information or enquiries.